

**BARNSTEAD PLANNING BOARD
THURSDAY JUNE 18, 2015**

BARNSTEAD TOWN HALL @ 7:00 p.m.

WORK SESSION

MINUTES

CALL TO ORDER: Nancy Carr, chair, called the meeting to order at 7:04 P.M.

ROLL CALL: Nancy Carr, chair, Elaine Swinford, vice-chair, Karen Schacht, secretary, David Kerr, selectmen's rep. Kathy Preston, Dana Frenette, David Allen and Paula Vardaro, recording secretary

Nancy Carr introduced Bruce Grey and Sharen Hodgdon as potential alternate members.
Kathy Preston asked what their qualifications were.
Both candidates told the Board a little but about themselves.

REVIEW OF SUBDIVISION REGULATIONS AND UNDERGROUND UTILITIES:

Nancy Carr told the Board that at the last meeting Chris Carazzo pointed out there wasn't any mention of underground utilities in our subdivision regulations. After looking over the regulations she agreed that the Board should take a look at putting it in.

David Kerr stated that #47 on page 19 of the subdivision regulations addressed underground utilities.

A lengthy discussion ensued about the underground utilities and the Board decided to place # 47 after # 45, but before "C" and change the number accordingly. This way it will apply to everything and a waiver can be requested if needed.

Another discussion continued with major, minor and family subdivisions.

Karen Schacht read the RSA defining the major and minor subdivisions.

Elaine Swinford read the RSA regarding the underground utilities.

C.I.P. UPDATE: Nancy Carr told the Board that the C.I.P. committee met last Wednesday.

Shawn Mulcahy presented for the Fire Department.

David Allen said three categories were presented; safety being the top priority, then equipment and building was the lowest. He commented that the figures added up quickly.

The police chief is scheduled for the next meeting, but there is no confirmation yet.

David Allen added that the town is actively doing their part for this project. He spoke about the communications with the people.

CORRESPONDENCE: Nancy Carr informed the Board about the 47th annual meeting for the L.R.P.C. in Meredith.

Several members will be going.

Nancy Carr told the Board that there is a public meeting next Tuesday, June 23rd at 6:30 P.M. at the town hall regarding the Suncook River.

David Kerr informed the Board that there was a study which computed the areas of the river that are a problem with vegetation in and along the river - not much conservation here. He added that there are no major issues and this should be under the direction of Wayne Santos the Emergency Management director.

There was a discussion regarding development along the river.

Nancy Carr read a memo from the selectmen regarding the hiring of a new person to replace both Carol Locke and Paula Vardaro upon their retirement. Nancy Carr asked Dave Kerr who would be doing the postings and made a point of saying that all postings must be done on time.

David Kerr informed the Board that they have a person starting next week and they have placed an ad in the paper for a recording secretary.

A heating discussion ensued with Nancy Carr informing David Kerr that according to the RSA's; the Planning Board could hire their own secretary.

Several suggestions were made as to where to advertise for the available position.

David Allen emphasized the importance of minute taking.

Nancy Carr told the Board she has spoken with Michael Kowalski about the alternate's position. He would still like to be a part of the Board, but realizes he hasn't attended any meeting recently. He will let Nancy Carr know if he will continue as an alternate or not.

Nancy Carr informed the Board that they have received an additional application for the alternate's position. After a discussion - the Board decided that with the two potential alternates present and the two that are currently on the Board all alternates positions are filled. Nancy Carr will write a letter thanking the interested party.

Next there was a brief discussion about the implementation of the Master Plan, dark skies and lighting.

Paula Vardaro informed the Board that the Engineer from Dollar General called and they will be submitting a formal application to the Board for the August meeting.

David Allen suggested a third party engineering company review the site plan review at the applicant's expense.

The Board agreed.

Nancy Carr adjourned the meeting at 8:21 P.M.

Respectfully Submitted
Paula Vardaro
Recording Secretary