

BARNSTEAD PLANNING BOARD

WORK SESSION

November 19, 2015

TOWN HALL @ 7:00 P.M.

MINUTES

1. CALL TO ORDER: Nancy Carr, Chair, called the meeting to order at 7:00 P.M.
2. PLEDGE OF ALLEGIANCE: The Planning Board and those present joined in the pledge of allegiance to the United States flag.
3. ROLL CALL: Elaine Swinford, Vice Chair, Karen Schacht, Secretary, David Kerr, Selectboard's Representative, Kathy Preston, Member, David Allen, Member, Dana Frenette, Member, Francesca Latawiec, Recording Secretary.
4. DISCUSSION OF CIP: Chair Carr asked if there were any questions of comments on the CIP by the Board. K. Preston stated that she was opposed to # 1 on the Master Plan Recommendation form/handout that was prepared by D. Allen. It states "Propose a Rural Character Zone that requires larger minimum lot sizes, and increased frontage in areas of town most distant from current population centers; or Change the minimum lot size in the Rural Residential Zone to 20 acres, with up to 19 acres left as open space in titled land with lots held together;" N. Carr reminded the Board that the purpose of the CIP is to provide guidance to the Board of Selectmen and the Budget Committee. It addresses tangible items, not operational expenses. It is not a set in stone, legally binding document. K. Schacht arrived at 7:05 P.M. D. Kerr added that the CIP is intended to space out expenditures over a 6 year period, without having an excessive financial burden in any particular year. For example the Fire Department's turn out gear is very expensive. K. Schacht asked if the Board had gone over the CIP document entitled Town of Barnstead Capital Expenditures.. She questioned the high increase in the proposed Police Department budget from a 6 year average of \$22,500 over the 6 year period of 2010 through 2015 to \$141,667 from 2016 to 2021. She feels that there are too many Police vehicles proposed for acquisition. K. Schacht also noted the increase in Town General from \$38,988 to \$100,000 over the same time period. It was her opinion that the other proposals seemed reasonable. D. Allen arrived at 7:08 pm. He noted that the CIP was meant to avoid major fluctuations in annual expenditures. He reported that it was the consensus of the CIP Committee that the Town would not be able to consider a new bond issue until the bond for the School has been paid off. There was discussion of the Town's reaction to the drastic increases to the recently issued property tax bills. E. Swinford noted that the budget was approved by Town Meeting. It was the consensus of those present that more citizens need to attend Town Meeting, the School District Meeting and the Budget Committee Meeting. K. Schacht expressed the opinion that the Planning Board should not pass on the CIP with the inflated budget proposals for the Police Department, and Town General lines. She wants the Board to recommend cuts to these items. There was a discussion about the merits of the budgets proposed for the school, and town departments. It was noted that the CIP covers

capital and not operational costs. The reality that Town revenue sources, other than the revenue from property taxes, dog licenses, and registrations, are decreasing was discussed. D. Kerr noted that the legislature never funded the revenue sharing from the rooms and meals tax back to the Towns. D. Allen suggested amending the CIP 6 year average proposals to: fund the Town General at \$50,000; the Police at \$40,000 and the Highway Department at \$67,000. This would include cutting one police vehicle for one of those years. He will draft up these changes and redistribute the document to the Planning Board prior to the next meeting on December 3, 2015.

PUBLIC HEARING ON CIP: Chair Carr opened the Public Hearing on the Capital Improvements Program (CIP) at 8:00 P.M. She asked if there were questions or comments from the public. There being none, she closed the Public Hearing at 8:02 P.M. Chair Carr stated that the Public Hearing on the CIP will be continued until the next Planning Board meeting on December 3, 2015. D. Allen collected the completed Barnstead Master Plan Recommendations forms from Planning Board members. K. Preston indicated that she will not be able to attend that meeting.

5. DISCUSSION OF PROPOSED CHANGES TO TOWN OF BARNSTEAD FIRE PROTECTION CISTERN SPECIFICATIONS: D. Kerr reported that the changes proposed by the Fire Department are to Items 12 and 13 of the specifications. Item 12 is proposed to change “The 8 x 6 1/2inch eccentric reducer” to “8 x 5”. Item 13 is proposed to change “6 inch National Hose male thread.” To “4.5 inch National Hose male thread. The drawing “Detail D” also needs to be revised and added to the specifications. A Public Hearing on the proposed changes will be held at the December 3, 2015 meeting. Acting Chief Mulcahy will be asked to attend and answer questions.
6. DISCUSSION ON RULES OF PROCEDURE: Chair Carr passed out a draft of the proposed changes to the Rules of Procedure that were agreed to at the last Planning Board Work Session. F. Latawiec explained that the language that is proposed to be added to the document appear in **bold** type, while the language to be deleted appears in brackets [ ]. The only major changes were to change the [Administrative Assistant] to **Planning Board Clerk, or the Board’s Agent**, throughout the document ant, and to change the terms in the document to be gender neutral. A provision for **Public Input** is proposed to be added to the Order of Business. A Public Hearing on the proposed changes will be held at the December 3, 2015 meeting. D. Allen asked if non-attendance at meetings should be cause for removal of alternates.
7. SENIOR HOUSING UPDATE: Vice Chair Swinford indicated that she had good news on the Senior Housing front. Apparently there is some funding available at the County level. She will pursue this further with Colin von Osterin.
8. DISCUSSION OF SUBDIVISION REGULATIONS: The Planning Board deferred discussion on proposed changes to the subdivision regulations to a future meeting.
9. CORRESPONDENCE: Chair Carr responded with a letter to the landowner of a 5 acre lot on New Road who was concerned about the Master Plan recommendation for a 20 acre minimum lot size. She explained to the resident that the recommendations of the Master Plan are advisory. Implementation of any zoning recommendations can only be enacted by an official ballot vote at Town Meeting, following a public hearing that is held by the planning Board. The Board agreed

that it would be appropriate to send a letter to Norman Garland about a potential unpermitted commercial logging operation on Hannah Nutter Road/South Barnstead Road.

10. OLD BUSINESS: There was none discussed.

11. NEW BUSINESS: There was none discussed.

12. MINUTES of 10/01/2015 and 10/15/2015: The Board deferred action on this until December 3, 2015.

13. ADJOURNMENT: K. Preston made a motion to adjourn the meeting at 8:39 P.M. This was seconded by K. Schacht. The motion was approved unanimously.

Chair Carr adjourned the meeting at 8:40 P.M.

Respectfully submitted,

Francesca Latawicz

Recording Secretary