

TOWN OF BARNSTEAD
TOWN HALL
SELECTMEN'S MEETING
MINUTES OF MAY 5, 2015

Attendance: Chairman Gordon Preston, Vice-Chairman Priscilla Tiede (departed 6:22 p.m.), Andrew Houle, David Kerr, and Edward Tasker. Attendees: 2

The meeting was opened at 5:00 p.m. with the pledge of allegiance.

Signatures: Payroll and Weekly Manifest, Minutes of 4/28/15, Real Estate Form, Primex Contribution Assurance Program, (1) Intent to Cut, (2) Intent to Excavate, (1) Gravel Tax Warrant, (1) Timber Tax Warrant, (2) Vacation Requests, Letter to Dan Andrasko and Inter-Office Memos/Letters/Forms.

On a motion to have the Chairman sign the two real estate forms and the Primex form made by P. Tiede and seconded by A. Houle; the Board voted unanimously for the motion.

A. Houle told the group that he has ordered an ice auger bucket to repair the fire station's refrigerator.

Appointments: 5:00 p.m.

On a motion to go into non-public at 5:01 p.m. per RSA: 91-A 3II (c) made by P. Tiede and seconded by A. Houle; the Board voted: G. Preston, yes; P. Tiede, yes; A. Houle, yes; D. Kerr, yes; and E. Tasker, yes. The Board came out of the non-public session at 5:15 p.m. and **on a motion** by A. Houle and seconded by P. Tiede; the Board voted unanimously to seal the minutes.

The Board discussed the physicals for the Fire Department. A. Houle stated that he would not vote for the physicals unless there is a policy in place. Karen Montgomery passed out the report Ben Arey had provided to them and which refers to the NFPA guidelines. A. Houle wants the full-time members to have the physicals the first year with a specific time frame to correct any issues found, without losing their position. D. Kerr stated that you either pass or fail - you're either fit or not fit for duty and pointed out that if the employee is not fit for duty they should not be working until he/she has been released for duty by a physician. P. Tiede wants accountability. E. Tasker commented that those that do not pass should not be responding to calls. G. Preston said that they might have to have temporary people come in.

Public Input: open 5:42 p.m. Paul Doucette asked about purchasing more calcium chloride. The Road Agent is on vacation and Paul would like to have another 3,000 gal available to keep the dust down we have 3,000 now. E. Tasker asked how long that would last and was told several weeks. After checking with the Treasurer on our financial status E. Tasker **made the motion** to order 3,000 gallons of calcium; which was seconded by A. Houle and the Board voted unanimously for the motion.

The Board thanked Paul for bringing the two new Highway vehicles to the Town Hall so it could be seen. D. Kerr commented that he had noticed a drip coming from the new mower and Paul will check

it out. He told the Board each of the crew members was given training on the new mower by the Fair Field representative. Closed at 5:50 p.m.

Roundtable: P. Tiede wants accountability for vehicles and equipment. She wants to know when and how dents and scratches get there; adding that the Board needs to know what happened. She discussed having checklists done daily by the drivers and P. Doucette stated they do that now. They have also taken pictures of the vehicles and equipment. Shawn Mulcahy mentioned that this can get old fast. P. Tiede feels that it can be at least once a year. The Acting Chief would like the Board to consider remounting the box on the last purchased ambulance when the time comes, to save money. The Police Chief stated that they track the maintenance and get a 25 point inspection at Combustion Motor, every time a vehicle goes in. P. Tiede also mentioned the evaluations have not been done. G. Preston wants to start getting prices for the road maintenance bonding to be submitted for the 2016 Town Meeting. It was noted that the problem is - all we can get are current prices and A. Houle suggested adding 20 % to the final cost.

E. Tasker would like a work session to include the department heads and look at the Master Plan and CIP. A. Houle feels the fire and access roads need fixing, but G. Preston stressed the importance of fixing the major roads first. Paul Doucette suggested that it would be much easier if there was one software program for all three departments, police, fire and highway. P. Tiede reminded the Board about the Emergency Management program on May 21. D. Kerr had questions about the invoice for the tower at the Fire Dept. and Dave was told It is the annual inspection for the vehicle.

On a motion to go into non-public at 6:20 p.m. per RSA: 91-A 3II (c) made by A. Houle and seconded by P. Tiede; the Board voted: G. Preston, yes; P Tiede, yes; A. Houle, yes; D. Kerr, yes; and E. Tasker, yes. The Board came out of the non-public session at 6:30 p.m. and **on a motion** by A. Houle and seconded by E. Tasker; the Board voted unanimously to seal the minutes.

New Business: Karen will schedule the interviews for the five applicants for Carol/Paula's job for next week, during Tuesday's meeting. E. Tasker wants Karen to tell the applicants what the pay range will be. Karen informed the Board that the Highway started their four/ten hour day work week on May 4th. Karen relayed to the group that Parks and Rec were waiting for an answer regarding fireworks for the 4th of July and that Dave Murley had contacted her to see if the fireworks were going to be in August when the Gathering on the Green and the annual road race (hosted by the Fire Association) is scheduled. After a brief discussion, it was determined that there was only enough money in the budget for 1 fireworks event and it would be better to have them in August, as they have done in the past. E. Tasker is in discussion with the Carr's about using their property for the fireworks location as the past location is no longer viable. The discussion will be continued next week.

K. Montgomery mentioned that Richard Wright of Bartlett Road had complained that the grading on that road was not done very well. G. Preston will look at the property and check the width of roadway.

Correspondence: The Board reviewed miscellaneous correspondence. D. Kerr pointed out that in the correspondence from the Executive Council the State did not take the lowest bidder, W. B. Mason, for office products but instead they chose a New Hampshire based company. W. B. Mason would have saved the State over \$700,000. G. Preston mentioned that the Seven Town Association had looked into trying to get better pricing by purchasing as a group but found that it was not feasible.

Old Business: Chief McDowell told the Board that the trucks he had hoped to receive through that military site were given to the National Guard. G. Preston commented that he has not had a chance yet to go to the Police Station to look through the site. The Chairman did however, look at the camera footage from the body cameras and was quite surprised at the clarity of those pictures. E. Tasker commented that he is glad we have gone ahead with the camera purchases and not waited for grant monies to purchase them.

D. Kerr and E. Tasker would like to revisit hiring a Town Administrator. They feel that one is needed and mentioned several things that an Administrator could handle; including staffing, evaluations, establishing goals, making sure all departments are running smoothly etc. E. Tasker questioned why the Sgt. and Chief are working the same schedule. D. Kerr feels one should be covering the day and the other nights. The group will speak with the Chief and asked that he be scheduled next week.

Adjournment: The meeting adjourned at 6:57 p.m. on **a motion** made by A. Houle, seconded by E. Tasker; and passing with a unanimous vote.

Respectfully submitted,

Carol Locke, Acting Recording Secretary and Karen Montgomery, Office Manager

Gordon Preston, Chairman

Priscilla Tiede, Vice-Chair

Andrew Houle

David Kerr

Edward Tasker