

TOWN OF BARNSTEAD
SELECTMEN'S MEETING
MINUTES OF OCTOBER 6, 2015

Attendance: Chairman Gordon Preston, Vice-Chairman Priscilla Tiede, Edward Tasker, Richard Duane, David Kerr, Karen Montgomery, Selectmen's Administrative Assistant/ Office Manager and Francesca Latawiec, Recording Secretary. Bruce Grey, alternate member of the Planning Board and member of the Space Committee was also in attendance.

Chairman Preston called the meeting to order at 5:00 p.m. and opened with the Pledge of Allegiance.

Signatures: The Board signed the minutes of September 22nd & 29th, the payroll and manifest, a letter to the New Durham Selectmen, a letter to a resident and inter-office memos.

Appointments:

The Select Board's first appointment was to attend the Police Department's first National Night Out, at the Barnstead Elementary School. The Select Board returned to the Town Office at 5:59 p.m., reporting that the event was clearly successful.

Public Input: Bruce Grey reported on the success of the River Clean-up Project that was undertaken by the local 4-H group. In addition to the river area, they cleaned up the area around the rink, including pellets inside and out. He noted that the stove should not be used.

2016 Budget Review: K. Montgomery reported that Fire, Police, and Highway Department Budgets are all in. R. Duane asked about the Historical Society budget and it was explained that they are a separate private entity and are not part of the Town's budget except for the yearly request for funds to a capital reserve. The Historical Society would like to paint the bandstand, and do some other projects and it was the consensus of the Board that Town funds should be used for this. K. Montgomery will distribute copies of the proposed budget to Select Board members prior to the next meeting.

The Road Agent is scheduled to present his 2016 Highway Budget first department next week at 5 p.m. The Police Department will be scheduled on October 20, 2015, and the Fire Department will be on October 27, 2015.

Chairman Preston reported that Acting Chief Mulcahy has consented to loan the Town of Barnstead's ambulance to Gilmanton in case of emergency. Gilmanton was having trouble with their ambulance but it ended up that they were able to repair their ambulance, and did not require this assistance. It was the consensus of the Board that this type of loan, for emergency purposes, as an appropriate action by the Fire Department. The Board requested that the Fire Department notify K. Montgomery if such assistance is required in the future.

There was a discussion of budget goals. E. Tasker suggested limiting the budget increase to not greater than 8%. P. Tiede looked on-line and noted that most towns look at an increase of 2.5%. It a consensus

that the Select Board needs to research and set goals. Tasker felt that the Board should meet with every employee, starting with the police department in a non-public meeting. There was further discussion about the school roof. The group talked about the disposition of the Tahoe and felt it was best to sell the vehicle while it is currently inspected and registered. It was suggested that the vehicle be taken to the NH Surplus Auction. E. Tasker made a motion that the Tahoe be disposed of and the motion was seconded by D. Kerr which passed with a unanimous vote. Karen Montgomery will contact the Road Agent.

Karen submitted a proposal from Jay Howe to correct the gutter drainage issue at the entrance of the Town Hall and it was determined that he should be asked about the use of heated strips placed in a saw-tooth pattern across the roof to alleviate the snow issue as well. The Board approved the cleaning of the basement of the Town Hall. It was mentioned that the basement had some water on the floor after the last heavy rain and upon inspection, it appears that flashing is missing on a section on one side of the Town Hall where two roofs connect. Before the repair is done, it was suggested that the area be sprayed with a hose to determine the actual cause.

Old Business: Acting Chief Mulcahy reported that physicals would be underway for the Fire Department. He reported that the Barnstead Fire Association has scheduled a retirement party for Rodney Boyd at Del Lea on November 8th.

Wayne Santos, Emergency Management Director (EMD) distributed 5 copies of the Emergency Operations Plan (EOP) to the Board. A brief discussion ensued and R. Duane made a motion to accept the EOP. The motion was seconded by D. Kerr and passed with a unanimous vote. The Board signed the Notice of Promulgation. Wayne noted that 3 more books will be printed for the Fire, Police and Highway departments. He also mentioned the need for a Continuity of Government Operations Plan which is also funded by a grant. Wayne will get more information on this. The last issue was regarding a deputy EMD and the group will give thought to some possible candidates.

Karen noted that the evaluations on Town Hall personnel is scheduled for the 3rd Wednesday in October (when the office is closed to the public) and she invited a Select Board member to attend if they were interested. Karen next reported that she had spoken with the Attorney regarding a property owners request to purchase a non-conforming abutting lot that contained an easement from Locke Lake Colony which ran in between the two lots. According to the Attorney, the easement (which gives access to the land behind the lots) can be relocated to the opposite end of the town-owned lot so the abutting property owner can purchase it, and merge it with his existing lot as a contiguous piece. Locke Lake Colony will be notified and a letter sent to them.

Karen updated the Board on the status of the tax rate setting and supplied the group with draft figures showing the increase in the tax rate. The towns are still waiting on the State to release the utility values before tax rates can be set.

Correspondence: There are 2 upcoming Primex workshops – a Law Enforcement Fire Symposium regarding body cams and use-of-force and a Fire Symposium on hiring, training and health considerations for fire/ems. E. Tasker asked that a police department employee (not the Chief or Sgt.) attend the Law Symposium.

A discussion ensued regarding the police department employees not signing the form that says they have received the Town's personnel policy and it was determined that a letter would be sent to them.

Legal (Non-Public): On a motion to go into non-public at 7:25 p.m. per RSA: 91-A 3II (d) made by E. Tasker and seconded by P. Tiede; the Board voted to approve the motion. The Board came out of Non-Public Session at 7:50 p.m. and on a motion by R. Duane, seconded by P. Tiede, the Board voted unanimously to seal the minutes.

Adjournment:

The meeting was adjourned at 7:52 p.m. on a motion by P. Tiede, seconded by E. Tasker and passing with a unanimous vote.

Respectfully submitted,

Francesca Latawiec, Recording Secretary

Gordon Preston, Chairman

Priscilla Tiede, Vice-Chair

Richard Duane

David Kerr

Edward Tasker