

TOWN OF BARNSTEAD

BUILDING PERMIT CHECK LIST

Applicant _____ Map# _____ Lot#: _____

Job Site Address: _____

Please help us to help you complete the permitting process faster and with the least inconvenience to you by completing this checklist and **submitting it with your permit application**. Not all items are required for every type of permit. Please call the Building Inspector's Office at 269-2299 if you have questions about what is needed for your permit. **Applications cannot be processed until all information is submitted.**

1. Building permit application form:

- _____ Owners name, address and telephone number.
- _____ 911 number (provided by the Building Inspectors Office)
- _____ Map and lot number (from tax bill or town tax map).
- _____ Contractors name, address and day and evening telephone number.
- _____ State of NH septic system approval number (for new homes & renovations)
- _____ Building width, length and number of stories.
- _____ Estimated cost (must include a "fair market value" estimate of unpaid labor).

2. Attached to the building permit application when submitted:

- _____ Plans, drawings and specifications for new buildings or renovations.
- _____ Plot plan locating structures, driveway, lot lines and new structure.
- _____ Survey showing pins set at all lot corners, if the lot is less than 2 acres
- _____ Electrical permit application.
- _____ Plumbing permit application.
- _____ Driveway permit application.
- _____ Mechanical permit application.
- _____ Locke Lake Colony Association authorization to build if the lot is in Locke Lake Colony (if applicable)
- _____ Birchwood Hideaway Association authorization to build if the lot is in Birchwood Hideaway (if applicable)
- _____ State of NH Energy Package with approval number.
- _____ Fire Code approval (if over 5,000 square feet or a business).

_____ Permit fee: Amount: _____ Check #: _____ Cash _____
_____ Impact fee: Amount: _____ Check #: _____ Cash _____