

1. Incident Name: 2020 COVID-19	2. Operational Period: Date From:03/17/2020 Time From:07:00:00	Date To:03/23/2020 Time To:07:00:00															
3. Objective(s): 1. Follow all guidelines, orders and directives from the Governor and NH HSEM to protect town responders, staff, and the community in order to reduce the spread of the COVID-19 virus. 2. Maintain situational awareness through media outlets, Emergency Management (EM) email distribution and NH HSEM WebEOC. 3. Provide timely information to the public that is synchronized with messaging provided by the Joint Information Center, NH HSEM. 4. Police, Fire and EM to maintain protocols to protect responders. (see attachments). 5. Health Officer to post and distribute personal guidelines for mitigation of COVID-19. 6. All departments track response expenses for future reimbursement. 7. Fire Chief to submit and track PPD request/distribution through NH HSEM. 8. All department heads to develop a Continuity of Operations Plan (COOP) with specific processes to augment staff should any be unable to work due to COVID-19. 9. EM to interface with Town Welfare, school personnel and volunteers to assist community members in need of basic supplies and food. 10. EM to interface with business owners to engage their assistance and to monitor compliance with all state orders and directives. 11. Town Manager to meet with Select Board to establish policies for staff backfill and other modifications of Town policies in order to respond to COVID-19.																	
4. Operational Period Command Emphasis: 1. Follow all guidelines issued by the Governor and NH HSEM. 2. Maintain situational awareness. 3. Health and Safety of all citizens and town employees. 4. Consistent and timely public messaging. 5. Clear guidelines to staff on personal safety and interactions with the public.																	
General Situational Awareness The Governor issued a State of Emergency for New Hampshire on March 13, 2020 and the State Emergency Operations Center was opened at Partial Activation. The Town of Barnstead Emergency Management (EM) is in Enhanced Monitoring of the Coronavirus 2019 (COVID-19) and is following all guidelines and orders by the Governor and NH HSEM. EM is working with Town officials, department heads and staff to reduce the spread of the virus, to protect town staff and to provide timely information to citizens through all media outlets available. The Emergency Manager and Town Administrator met with department heads on Monday, March 16 at 1500L to develop an Incident Action Plan for the next operational period. The EM will brief the Incident Action Plan to the Select board at its meeting on March 17.																	
5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Approved Site Safety Plan(s) Located At:																	
6. Incident Action Plan (the items checked below are included in this Incident Action Plan): <table style="width:100%; border: none;"> <tr> <td><input type="checkbox"/> ICS 202</td> <td><input type="checkbox"/> ICS 206</td> <td>Other Attachments</td> </tr> <tr> <td><input type="checkbox"/> ICS 203</td> <td><input type="checkbox"/> ICS 207</td> <td><input checked="" type="checkbox"/> Police Safety Guidelines</td> </tr> <tr> <td><input type="checkbox"/> ICS 204</td> <td><input type="checkbox"/> ICS 208</td> <td><input type="checkbox"/> Fire Rescue Evaluation/TX Guidelines</td> </tr> <tr> <td><input type="checkbox"/> ICS 205</td> <td><input type="checkbox"/> Map/Chart</td> <td><input type="checkbox"/> Fire Personnel Safety Guidelines</td> </tr> <tr> <td><input type="checkbox"/> ICS 205A</td> <td><input type="checkbox"/> Weather Forecast/Tides/Currents</td> <td><input type="checkbox"/></td> </tr> </table>			<input type="checkbox"/> ICS 202	<input type="checkbox"/> ICS 206	Other Attachments	<input type="checkbox"/> ICS 203	<input type="checkbox"/> ICS 207	<input checked="" type="checkbox"/> Police Safety Guidelines	<input type="checkbox"/> ICS 204	<input type="checkbox"/> ICS 208	<input type="checkbox"/> Fire Rescue Evaluation/TX Guidelines	<input type="checkbox"/> ICS 205	<input type="checkbox"/> Map/Chart	<input type="checkbox"/> Fire Personnel Safety Guidelines	<input type="checkbox"/> ICS 205A	<input type="checkbox"/> Weather Forecast/Tides/Currents	<input type="checkbox"/>
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7. Prepared by: Name: Wayne W. Santos Position/Title: Emergency Manager																	
8. Approved by Incident Commander: Name: Date/Time: 03/17/2020 08:21:16																	