

# TOWN OF BARNSTEAD

## BUILDING PERMIT CHECK LIST

Applicant \_\_\_\_\_ Map# \_\_\_\_\_ Lot#: \_\_\_\_\_

### Job Site

Address: \_\_\_\_\_

Please help us to help you complete the permitting process faster and with the least inconvenience to you by completing this checklist and **submitting it with your permit application**. Not all items are required for every type of permit. Please call the Building Inspector's Office at 269-2299 if you have questions about what is needed for your permit. **Applications cannot be processed until all information is submitted.**

### 1. Building permit application form:

- \_\_\_\_\_ Owners name, address and day and evening telephone number.
- \_\_\_\_\_ 911 street or road location of project (available from Town Office)
- \_\_\_\_\_ Map and lot number (from tax bill or town tax map).
- \_\_\_\_\_ Contractors name, address and day and evening telephone number.
- \_\_\_\_\_ State of NH septic system approval number (for new homes & renovations)
- \_\_\_\_\_ Building width, length and number of stories.
- \_\_\_\_\_ Estimated cost (must include a "fair market value" estimate of unpaid labor).

### 2. Attached to the building permit application when submitted:

- \_\_\_\_\_ Plans, drawings and specifications for new buildings or renovations.
- \_\_\_\_\_ Plot plan locating structures, driveway, lot lines and new structure.
- \_\_\_\_\_ Survey showing pins set at all lot corners, if the lot is less than 2 acres
- \_\_\_\_\_ Electrical permit application.
- \_\_\_\_\_ Plumbing permit application.
- \_\_\_\_\_ Driveway permit application.
- \_\_\_\_\_ Locke Lake Colony Association authorization to build if the lot is in Locke Lake Colony
- \_\_\_\_\_ Birchwood Hideaway Association authorization to build if the lot is in Birchwood Hideaway
- \_\_\_\_\_ State of NH Energy Package.
- \_\_\_\_\_ Fire Code approval (if over 5,000 square feet or a business).

\_\_\_\_\_ Permit fee: Amount: \_\_\_\_\_ Check #: \_\_\_\_\_ Cash \_\_\_\_\_  
\_\_\_\_\_ Impact fee: Amount: \_\_\_\_\_ Check #: \_\_\_\_\_ Cash \_\_\_\_\_