

Office of the Planning Board

Town of Barnstead

P.O. Box 11

Center Barnstead, NH 03225

603-269-2299 x 4

APPLICATION FOR SITE PLAN REVIEW

1. Location _____
Street Tax Map Lot Number

Zoning District within which parcel resides:

Agricultural/Residential _____

Village District _____

Commercial _____

Suburban _____

Is parcel in aquifer recharge protection district? Yes _____ No _____

2. Applicant's Name: _____

Telephone Number: Home _____ Other _____

Mailing Address: _____

Town

State

Zip

E-Mail Address _____

3. Property Owner's Name: _____

(If Different from Applicant)

Mailing Address: _____

Town

State

Zip

E-Mail Address: _____

4. Business Name: _____

5. Have names and addresses of all Abutters been submitted on a separate sheet? Yes ___ No ___

6. Will this involve the addition of regulated materials? Yes _____ No _____

7. What is the present use of the property? _____

8. What is the proposed use of the property _____

9. Submit a copy of the deed.

10. Number of employees: presently _____ proposed _____

11. Gross square feet: presently _____ proposed _____

12. Number of bathrooms: presently _____ proposed _____

13. Parking area (in sq. ft.): presently _____ proposed _____

14. Lighting: presently _____ proposed _____

15. Number of stories: _____

16. Total acreage: _____

17. Hours of Operation: _____

18. Include Proposed Signage Diagram

19. I/We give Permission for a Site Walk on the Property Yes _____ No _____

20. I/We have read the Site Plan Review Regulations Yes _____ No _____

21. I/We understand if any changes are made to the originally approved Site Plan, a New Site Plan must be presented. Yes _____ No _____

Signature of Applicant/Agent _____

Print or Type Name _____

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CHECKLIST FOR SITE PLAN REVIEW

All proposed site plan submissions shall be accompanied by a properly completed, dated and signed application, along with a completed copy of this Checklist. (Available from the Planning Board Office) Such Application and Checklist shall be filed with the clerk not less than thirty (30) days prior to the scheduled meeting.

Site Location: _____ Tax Map _____ Lot Number _____

Owner: _____ Date Submitted _____

Engineer/Agent: _____

The final submission and drawing requirements shall be three (3) paper copies and one (1) washoff Mylar containing:

| | <u>Applicant</u> | <u>P.B.</u> |
|--|------------------|-------------|
| 1. Existing Data & Information | | |
| A. Location of site, name(s) and address(es) of owner(s) of record, and abutting land owners. | _____ | _____ |
| B. Name and address of person(s) or firm preparing the map | | |
| a. scale of map (1" = 40', suggested) | _____ | _____ |
| b. north arrow and date | _____ | _____ |
| c. stamp of Registered Land Surveyor/Engineer | _____ | _____ |
| d. name and address of preparer of other data/information (if different from preparer of map) | _____ | _____ |
| C. Boundary lines of area included in site, including angles or bearings of lines, dimensions, and lot area | _____ | _____ |
| D. Existing grades | | |
| a. drainage systems | _____ | _____ |
| b. structures and topographic contours at intervals not exceeding 2', with spot elevations where grade is less than 5%, otherwise not exceeding 5' contour intervals | _____ | _____ |
| E. Shape, size, height and location of existing structures located on site and within 200' of site | _____ | _____ |

- F. Natural features such as streams, marshes, lakes or ponds _____

 - a. manmade features such as, but not limited to, existing roads and structures _____
 - b. features to be retained _____
 - c. features to be removed or altered _____

- G. Use of abutting properties with approximate location of structures, including access roads _____
- H. Size and location of all existing public and private utilities _____
 - a. existing landscaping _____
 - b. location and size of existing public utilities located off-site with which connection is planned or located within 100' of site _____
- I. Vicinity sketch (scale: 1"=500', suggested) showing location of site in relation to surrounding public street system _____
 - a. zoning districts and boundaries for site and within 1,000' of site _____
 - b. 100-year flood elevation line, where applicable _____

2. **Proposed Plan & Information**

- A. Proposed grades, drainage systems, structures and topographic contours at intervals not exceeding 2' with spot elevations where grade is less than 5%, otherwise not exceeding 5' contour interval _____
- B. Shape, size, height and location of proposed structures, including expansion of existing buildings _____
- C. Proposed streets, driveways, off-street parking spaces, sidewalks, with indication of direction of travel for one-way streets and drives, and inside radii of all curves _____
 - a. width of streets, driveways, sidewalks and total number of parking spaces _____
 - b. loading spaces and facilities associated with structures on site _____
- D. Size and location of all proposed public and private utilities _____
- E. Location, type and size of all proposed landscaping and screening _____
- F. Exterior lighting plan and proposed signs to be located on site _____
- G. Storm drainage plan including plans for retention and slow release of storm water, where necessary _____

- H. Circulation plan of interior of lot showing provisions for both auto and pedestrian circulation _____
- a. access plan showing means of access to site, and proposed changes to existing public streets, including any traffic control devices necessary in conjunction with the site development plan _____
- I. Construction drawings including, but not limited to, pavements, walks, steps, curbing and drainage structures _____
- J. Review by the Board of Fire Wards, Police and Highway Departments or Road Agent _____

3. **Additional Information**

The Planning Board may require such additional information as it deems necessary in order to apply the Regulations contained herein.

4. **Design & Construction Requirements**

- A. Traffic access to site from Town streets to ensure the safety of vehicles and pedestrians _____
- B. Improvements to existing streets including signal devices, if necessary, because of increased traffic generated by development _____
- C. Circulation (vehicles and pedestrian) and parking including loading facilities, designed to ensure safety of vehicles and pedestrians on site _____
- D. Landscaping and screening provided, with regard to:
 - a. adjacent properties _____
 - b. public highway _____
 - c. within site, including interior landscaping of large parking areas (over 3 double rows) _____
- E. Storm drainage of site designed for a 25-year storm event:
 - a. if existing drainage system to which site drainage system will be connected is inadequate, provisions shall be made for retention and gradual release of storm water in order to meet the 25-year storm event _____
- F. Provision for snow storage during winter months _____
- G. Provision for site to be serviced by necessary utilities, including:
 - a. water for fire and domestic use _____
 - b. sanitary sewer _____
 - c. electrical and gas _____

| | | |
|---|-------|-------|
| H. Provision for protection of natural features | _____ | _____ |
| I. Standards and requirements met including Zoning Ordinance and Subdivision Regulations, not limited to: | | |
| a. parking | _____ | _____ |
| b. off-street loading | _____ | _____ |
| c. landscaping | _____ | _____ |
| d. signs | _____ | _____ |
| e. location of driveways | _____ | _____ |
| f. erosion | _____ | _____ |
| g. screened service area | _____ | _____ |
| h. exterior lighting | _____ | _____ |
| J. Construction requirements met in accordance with the Standard Specifications for Road & Bridge Construction, (as published by The State of New Hampshire Department of Public Works & Highway) | | |
| [Note: Alternative provisions may be considered by the Planning Board if submitted by the developer.] | _____ | _____ |
| K. Provision for water supply | _____ | _____ |
| a. wastewater disposal | _____ | _____ |
| b. solid waste disposal | _____ | _____ |
| L. Environmental factors | _____ | _____ |
| M. Provision to assure that the proposal is: | | |
| a. consistent with the need to minimize flood damage | _____ | _____ |
| b. all public utilities and facilities such as sewer, gas, electrical and water systems are constructed | _____ | _____ |
| c. adequate drainage is provided so as to reduce exposure to flood hazards | _____ | _____ |
| d. design provisions to minimize or eliminate infiltration of flood waters into new or replacement water supply systems and/or sanitary sewage systems and discharges from these systems into floodwaters | _____ | _____ |
| e. on-site waste disposal systems located so as to avoid impairment of them or contamination from them during flooding | _____ | _____ |

[Note: The Planning Board may require a performance bond before any work commences on a development for that portion of the development that, if not properly completed, will have an adverse effect on adjoining property or has a potential for erosion. The steps for issuing and releasing a performance bond shall be the same as required in the Subdivision Regulations including, but not limited to, determining the amount, the sufficiency, term and form of the bond.]

5. Waivers

When a proposed site plan is submitted for approval with regards to an expansion of the existing use or to a new use on a lot containing less than 60,000 square feet in area, the owner(s) may submit a proposed site plan and request the Planning Board to waive specific requirements for the plan and supporting data. The Planning Board may agree to such requests provided that the Board has determined that such waiver of any requirements will not affect the purpose and intent of these Regulations. This shall not apply to design and construction standards.

APPLICATION FOR SITE PLAN REVIEW

INTERNAL USE ONLY

Please review with regard to compliance with all applicable building codes, regulations and zoning ordinances. Comments and concerns can be noted below for inclusion in the applicant file.

CODE ENFORCEMENT OFFICER:

DATE _____

SIGNATURE _____

COMMENTS:

SELECTMEN'S OFFICE:

DATE _____

CHAIRMAN SIGNATURE _____

HEALTH OFFICER:

DATE _____

SIGNATURE _____

COMMENTS:

COPIES TO:

**BARNSTEAD POLICE DEPARTMENT
BARNSTEAD FIRE RESCUE**